

Spanners

VENUE SPECIFICATION

Thanks for your interest in hosting an event at Spanners. In this document you'll find all you need to know to decide if this is the right venue for your needs.

In order to host your event at Spanners, you will be required to fill out the event application form, found [here](#).

1 - INCLUSION POLICY

2 - ALCOHOL POLICY

3 - OPENING HOURS

4 - TECH LIST

5 - STAFFING

6 - IDENTIFICATION

7 - PROMOTION

8 - HIRE PRICING

9 - BOOKING & CANCELLATION

10 - FLOOR PLAN / CAPACITY

1- INCLUSION POLICY

By running an event at Spanners, you become part of the team that strives to make the arch a safe, non-violent and welcoming space for many different types of people. There is a zero tolerance policy on discrimination of any kind. This includes, but is not limited to, racism, ageism, sexism, transphobia, classism, ableism, homophobia, xenophobia or fattism. Anyone displaying aggression or discrimination will be asked to leave, and it is expected that the event organiser will actively support bar & door staff should this expulsion be necessary.

We like to see as much representation as possible in regards to the styles of music & film being shared, so please take this into consideration in your programming

2 - ALCOHOL POLICY

All consumption of alcohol on site must be purchased through the venue. Please make it clear to your guests that Spanners is not a BYOB venue as persons on site carrying their own alcohol will be asked to leave the venue and barred from your event. If you are interested in buying performers & guests drinks, or setting up a tab, contact email@spanner.club.

3 - OPENING HOURS

Spanners is a licensed premises with the ability to host amplified sound, performance and film screenings with the provision of alcohol. When you hire Spanners your event hours will be pre-agreed and we cannot change this on the day of your event.

MAXIMUM OPENING HOURS

Mon - Weds: 12noon - 11pm

Thu: 12noon - 2am

Fri & Sat: 12noon - 3am

4 - TECH LIST

SOUND

- 4 x Nexo PS10
- 1 x Nexo LS500 Sub
- 1 x Logic System LS215
- 2 x Yamaha HS5 active monitors
- 2 x Pioneer XDJ-1000 MK2
- 2 x Technics 1210s + 2 m44-7 cartridges
- 1 x Allen & Heath Xone:S2 DJ Mixer
- 1 x Formula Sound FSM 600
- 1 x Electrix Mo-FX
- 1 x Red Sound Voyager BPM/Midi Clock
- 2 x Mackie Thump PA 15A & 2 x XLR male to XLR female cables
- 2 x Shure Mic & 1 x Stand (system integrated, feedback prevention)
- 1 x Mackie Mix12FX 12 Channel Mixer
- 1 x Epson TW9000 projector with HDMI & VGA

LIGHTING

- 1 x LED Parcan (red, blue, green, yellow, white)
- 2 x Super 3 Class 3B lasers with ILDA ports (1x Green laser, 1x Red laser)

5 - STAFFING

All events running later than 11.30pm will have a member of door staff included in the hire fee. If your event is ticketed, please arrange for someone to manage this on the entrance, and bring provisions to take payments on the door. If you would rather the venue arranged for someone to manage tickets & payments on the door, this can be added to your quote. There is a 0% Tolerance to aggression toward

staff members - any aggression from organisers will result in the immediate termination of your event and no refund will be possible.

6 - IDENTIFICATION

A scanned copy the event organisers' identification is required in order to complete your booking. The identification provided must be that of the persons running the event, and those persons will be required to stay present for the event's duration.

7 - PROMOTION

You are responsible for the promotion of your event. The venue may occasionally choose to include events within our public programme, but this is not as standard and provision of promotional social media posts are not included in your hire fee.

8 - HIRE PRICING

As each type of event has specific needs, running times, equipment and staffing requirements, we have a sliding scale of hire rates to reflect this. Subsidised and solidarity rates will be available to a small number of events each month - by filling out this application form you will automatically be considered and notified if successful. We are always happen to outline how your quote has been priced - feel free to ask for more details.

9 - BOOKING & CANCELLATION

The balance due for the cost of hire must be paid and cleared in order to confirm your booking. We do not guarantee to hold dates until this fee has been received.

OUR CANCELLATION POLICY

1 calendar month's notice prior to start of booking | Full Refund

1 calendar month-14 days notice prior to start of booking | 50% Refund

0-14 days notice prior to start of booking | No refund

Spanners reserves the right to cancel bookings. In this unlikely event the venue will provide a refund of the hire fee, however the venue is not liable for costs incurred by those bookings.

10 - FLOOR PLAN / CAPACITY

Total internal floor space - 60m²

Dance floor & entrance lobby - 45m²

Standing capacity (internal & external areas) - 70 people for DJ set up. This is reduced for live music, dependent on space taken up by band / instruments

Seated capacity - chairs (i.e. film screenings / talks) - 40 capacity

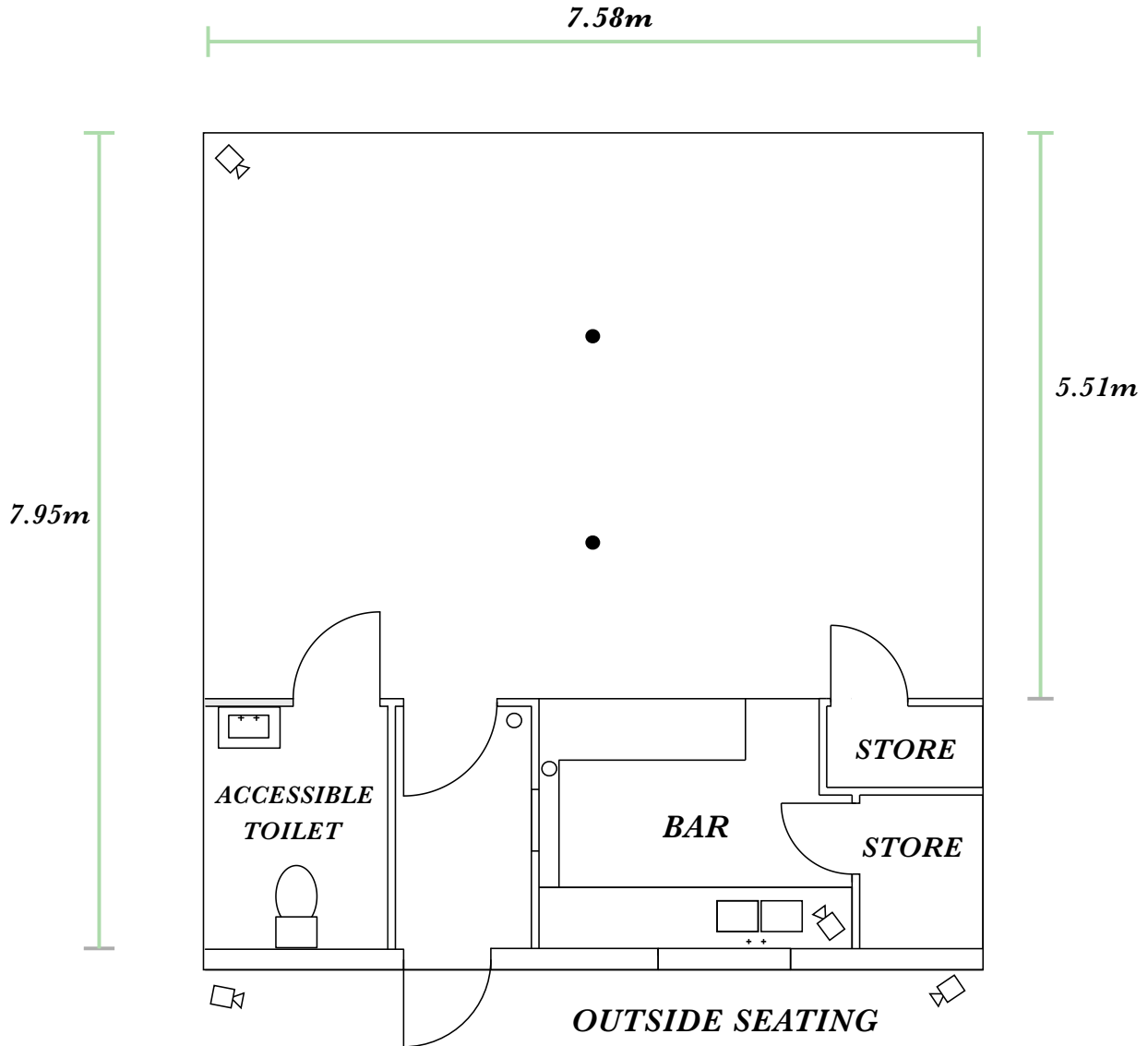
Seated capacity - chairs & tables (i.e. workshop, food event) - 20/30 capacity, dependant on workspace required

SPANNERS

Arch 504
Ridgway Road
London
SW9 7EX

Scale 1:100

CCTV □
Fire Extinguisher ○
Smoke Detector ●



RIDGWAY ROAD

